

## Inspection Codes:

|      |                               |      |                              |
|------|-------------------------------|------|------------------------------|
| 0061 | Progress inspection 3-A       | 3410 | Signs                        |
| 1110 | Underground building drains   | 3420 | Electrical meter clearance   |
| 1120 | Underground water supply      | 3500 | <b>Final Electrical</b>      |
| 1130 | Building sewer                | 4110 | Footing & reinforcement      |
| 1210 | Drainage, waste & vent piping | 4120 | Slab                         |
| 1220 | Interior water supply         | 4130 | Steel/bonding                |
| 1230 | LP Gas pressure test          | 4140 | Subfloor                     |
| 1310 | MP gas piping                 | 4210 | Exterior wall const          |
| 1410 | Water heater                  | 4220 | Floor Sheathing              |
| 1420 | Gas meter clearance           | 4230 | Roof sheathing               |
| 1500 | <b>Final Plumbing</b>         | 4240 | Insulation inspection        |
| 2210 | Ducts & plenums above grnd    | 4250 | Insulation certificate       |
| 2220 | Combustion vents              | 4260 | Interior wall                |
| 2310 | Wall furnaces                 | 4270 | T-bar                        |
| 2320 | Vent supply                   | 4280 | Floor system(s)              |
| 2330 | Vent exhaust                  | 4290 | Roof system                  |
| 2340 | A/C unit                      | 4310 | Pre-roofing                  |
| 2410 | Furnaces (FAU)                | 4330 | Exterior lath                |
| 2500 | <b>Final Mechanical</b>       | 4340 | Drywall                      |
| 3110 | Underground electrical        | 4350 | Draft stops                  |
| 3120 | Grounding                     | 4360 | Grout lift                   |
| 3210 | Conduits/cables               | 4370 | Fence/gate(s)                |
| 3220 | Rough electrical              | 4380 | Tilt-up panel                |
| 3225 | Bonding                       | 4470 | Special inspection clearance |
| 3230 | Service panel                 | 4500 | <b>Final Building</b>        |
| 3310 | Subpanels                     |      |                              |
| 3320 | Temporary power               |      |                              |

### COMBINATION CODES FOR NEW TRACT HOUSING ONLY

|      |   |
|------|---|
| 1125 | Underground plumbing (Bldg drains & water)                            |
| 1135 | Underground plumbing (Bldg drains, water & sewer)                     |
| 4135 | Building foundation (Foundations, footings & slabs)                   |
| 3135 | Underground electrical (Ufer ground & sweeps)                         |
| 1235 | Rough plumbing (DWV & interior water)                                 |
| 2335 | Rough Mechanical (Ducts & plenums, combination vents, vent exhaust)   |
| 3235 | Rough Electrical (includes service panel)                             |
| 4295 | Interior wall (Interior wall, floor system, roof system, draft stops) |
| 1535 | Final plumbing (includes gas meter & water heater)                    |
| 3535 | Final electrical (includes electric meters)                           |
| 4500 | <b>Final Building</b>   |

## Transfer to Staff and Obtain Additional Information:

You can press [0] at any time to transfer to a live staff member. You can also press [\*] to hear an explanation of your current options.



Planning and Building Department

*Voice Permits™*  
**IVR User's Guide**  
**(619) 409-5434**

Call the automated *Voice Permits™* IVR system  
for your  
Building Division inspection requests,  
24-hours a day

City of Chula Vista Planning and Building Department  
Building Division  
276 Fourth Avenue, Chula Vista, CA 91910  
<http://www.chulavistaca.gov>

## Welcome to *Voice Permits™*

In an ongoing commitment to improve customer service, the City of Chula Vista has installed an Interactive Voice Response (IVR) system for scheduling or canceling inspections and for obtaining results of inspections and status of plan review, 24 hours a day, 7 days a week!

### ***Voice Permits™* Line (619) 409-5434**

You will be prompted through the entire process. Press [\*] at any time for more information.

#### **Before Calling You Will Need:**

1. A touch-tone telephone
2. For inspection scheduling/canceling/results, you will need a site specific Permit Number and a four-digit Inspection Code – choose the code for the type of inspection you need from the list inside this brochure. If you desire a printed copy of the results, you will need a fax number.
3. For Plan Review status, you will need a site specific Permit Number. If you desire a printed copy of the status, you will need a fax number.

#### **Choose from the following Options:**

|           |                                      |
|-----------|--------------------------------------|
| Press [1] | <b>Schedule an Inspection</b>        |
| Press [2] | <b>Cancel an Inspection</b>          |
| Press [3] | <b>Obtain Inspection Results</b>     |
| Press [4] | <b>Plan Review Information</b>       |
| Press [0] | <b>Speak with an Operator</b>        |
| Press [9] | <b>Repeat this Menu</b>              |
| Press [*] | <b>Listen to General Information</b> |
| Press [#] | <b>Hang up</b>                       |

The **Voice Permits™** system will prompt you through the necessary steps (see below) during your call. You may make multiple requests during each call.

#### **Schedule an Inspection:**

1. Enter the **Permit Type**: Building [1], Sign [2], New Track Housing [3], or Website [4].
2. Enter the six-digit **Permit Number**, including any zeros. The system will confirm this permit by speaking back the site address.
3. Enter the four-digit **Inspection Code** from the list inside of this brochure.
4. Enter the **code** for the **Day of Inspection**. The cut-off time is 11:30 pm on a business day for an inspection requested for next business day.

After you have scheduled an inspection, you can:

- **Request another inspection**, same permit
- **Request another inspection**, different permit
- **Get a Confirmation Number and hang up.** Please keep a record of this Confirmation Number for future reference when inquiring about this telephone request.
- **Return to Main Menu**

#### **Cancel (or Cancel & Reschedule) an Inspection:**

1. Enter the **Permit Type**: Building [1], Sign [2], New Track Housing [3], or Website [4].
2. Enter the six-digit **Permit Number**, including any zeros. The system will confirm this permit by speaking back the site address.
3. Enter the four-digit **Inspection Code** from the list inside of this brochure.

After you have cancelled the inspection, you can:

- **Cancel another inspection**, same permit
- **Cancel another inspection**, different permit
- **Get a Confirmation Number and hang up.** Please keep a record of this Confirmation Number for future reference when inquiring about this telephone request.
- **Return to Main Menu**

#### **Obtain Inspection Results:**

1. Enter the **Permit Type**: Building [1], Sign [2], New Track Housing [3], or Website [4].
2. Enter the six-digit **Permit Number**, including any zeros. The system will confirm this permit by speaking back the site address.
3. For **spoken** Single Inspection results press [1], for **faxed** entire Inspection History press [2]. Follow the spoken instructions to obtain your results.

After you have obtained the results, you can:

- **Obtain more results**, same permit
- **Obtain more results**, different permit
- **Return to Main Menu**

#### **Plan Review Information:**

1. Enter the **Permit Type**: Building [1], Sign [2], New Track Housing [3], or Website [4].
2. Enter the six-digit **Permit Number**, including any zeros. The system will confirm this permit by speaking back the site address.
3. Follow the spoken instructions to **listen** to the plan review information or have the plan review information **faxed** to a fax machine.

After you have obtained the information, you can:

- **Obtain more information**, different permit
- **Return to Main Menu**